

Olean City School District  
Operations Committee Meeting  
Monday, December 7, 2020  
4:30 pm  
Via ZOOM

Present:	Rick Moore Kelly Keller Frank Steffen, Jr. Jen Mahar Aaron Wolfe	Ira Katzenstein Janine Fodor Jen Kless Jenny Bilotta Vicki Zaleski-Irizarry
Guest:	Mike Martel Lauren Stuff Joel Whitcher Jeff Andreano	Brian Crawford Danny Brooks Jerry Trietley Matt Threehouse
Observers:	Mary Hirsch-Schena	Paul Hessney

#### Special Presentations – Joel Whitcher and Jerry Trietley

##### Joel Whitcher – grades 4 & 5

- Hybrid model went well; Red Cohort lost instructional days due to COVID
- Teachers are doing their best to help families and deliver content
- Implementing new Math curriculum – Spiraling
- Following the lead of grades 6 & 7
- Challenges – students connecting remotely and participating; parents working; students going to YMCA; students refusing to participate
- Calls have been made to parents/guardians of students that are not participating – home visits have been made, guidance counselors have reached out; parents and students also have a responsibility
- Communicating that students need to engage, participate and complete their work in order to advance to the next grade
- 100% remote benefit - delivering new content to students every day

##### Jerry Trietley – grades 6 & 7

- Expectations communicated with teachers, parents and students; parents should not sending chat messages during remote instruction; encouraged parents to contact teachers directly
- 92-93% attendance rate
- Conducting teacher observations; observing lesson plans
- November Parent/Teacher Conferences went extremely well; conducted virtually or phone conference
- Holds attendance meetings with staff to discuss failing students; students not participating; etc.
- Have filed 5-6 PINS
- Constantly reviewing data
- Offering tutoring for students throughout the day
- Staff is doing everything in their power to assist families and students

#### School Calendar Amendment – Jen Kless

- Recommended changing the Monday, February 1<sup>st</sup> staff development day to Friday, January 29<sup>th</sup>
- Janine Fodor recommended Wednesday instead of Friday
- Mr. Moore will discuss with OTA
- If calendar to be amended, it will be placed on the next BOE agenda

#### Full Remote Update

- Mike Martel reported that 100 students that do not have internet at home were provided with either Kajeets or laptops with cell enabled SIM card
- Mr. Moore noted parents that he has spoken to noted they like the continuity of remote learning; they love Parent Square, TEAMS and appreciate the continuous communications
- TOSA, Dave Lasky, has been extremely helpful
- IT Dept. has evening technology assistance on Tuesday and Thursday
- Teacher aides provided desktop computers; teachers and aides working remotely without laptops or internet service provided what they need
- Mr. Moore noted that our district has 100% connectivity unlike rural districts

#### Survey on School Climate - Jen Mahar

- Create survey – how are students, staff and parents doing?; how to engage students; activities to assist struggling students
- Jen discussed Castle Org – recommended survey for students in grades 4-12; approximately 5-6 questions; conduct every 5 weeks; compile data; take action; monitor how things are going
- Is there a need for survey for PreK-3?
- Survey to be done before the upcoming Winter break

#### High School class standings – Danny Brooks and Matt Threehouse

- Danny noted he is very concerned about number of seniors that are failing 1, 2, or 3 classes as well as students failing BOCES CTE classes
- Teachers and counselors have reached out to students, parents/guardians via TEAMS, ZOOM that are not participating at all; letters were sent home after the 1<sup>st</sup> quarter marking period
- The SRO has conducted home visits
- Matt Threehouse noted that some students are doing extremely well; many others are not doing well at all; large group not engaging
- Grading at HS – per district policy – lowest grade a student can receive is a 50
- Jeff Andreano noted that plans have been discussed to bring under-performing and failing students back in person (set up gym; social distancing); come in on Wednesday and/or Saturday for tutoring

#### Update on 7 habits – Rick Moore

- Put on hold in March when schools were closed due to COVID
- Due to possible 20% reduction in state aid; may have to put it on the back burner
- Janine noted she looked at other options; curriculum created by educators; its free; similar to & Habits; Janine will resend information to Rick
- Rick noted the district needs to help students now; put back on the radar

#### Dashboard Update – Jen Mahar

- Mr. Moore noted that Jen presents the dashboard to him every Wednesday and he includes it in his weekly Red & Gold
- Ira noted that quite some time ago he recommended the link to the district's COVID Report Card be placed on the district's website; he looked today and could not find it; also recommended that Jen Mahar include the district's COVID information on the dashboard
- Aaron updates district COVID information daily
- Information important to the board – attendance, goals, COVID info, enrollment, devices; Jen will continuously update – include links to data if it is available; remove cohort information during remote learning

#### Exit Plan for Hybrid/COVID Testing

- Mr. Moore noted that he met with Jenny Bilotta and Aaron Wolfe; reviewed the state interim guidance
- COVID Testing – Mr. Moore noted the district is ready to do it if is required; has been in contact with the Catt. Co. DOH to discuss ramification of testing; cost, training of district staff to administer testing – there are no clear answers

- Ira recommended a formal written agreement between the district and county needs to be developed to outline each organizations responsibilities, obligations, cost, location, etc.
- Aaron addressed concerns regarding on-site testing – additional number of people on school property, etc; if staff comes in contact with COVID positive person, the staff will have to quarantine for 14 days – could create a staffing shortage, etc.

SuperEval Board Survey/Next steps to continue what we started in retreat

- Mr. Moore will contact BOCES to see what is included in the district's CoSer; Mr. Moore will provide more information at the January meeting – pricing, number of questions, etc.

Other

- Mr. Moore noted that Pioneer and Salamanca Schools are fully remote; no sports; what direction will the OCSD go for upcoming sports? Ira noted this is a board decision and it needs to be reviewed and discussed; Mr. Moore recommended discussing this topic at the next board meeting
- District issued iPads and Laptops – how does the district deal with devices that are damaged or lost by students: will work through the process

Meeting adjourned at 6:00 pm.

Next meeting: January 4, 2021 at 4:30 pm